

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
MARCH 26, 2013 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

- 1. CALL TO ORDER**
- 2. READING OF MISSION STATEMENT**

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

- 3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

- 4. ROLL CALL**

Board of School Directors

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance & Operations Committees)</i>
James L. Fox	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
William A. Sweigart	<i>(Finance & Education Committees)</i>
Dr. Tonya Thames Taylor	<i>(Finance & Community & Student Relations Committees)</i>

Student Representatives

Savannah Beebe, Senior Class Representative
Paul Draper, Junior Class Representative

Administration

Richard W. Como, Superintendent of Schools
Dr. Angelo Romaniello, Jr., Assistant Superintendent | Board Secretary
Dave Krakower, Director of High School & Curriculum Instruction | Special Education (6-12)
Jonette Marcus, Director of Elementary & Curriculum Instruction (K-2) | Prof. Dev., Public Relations & Title 1
Jason Palaia, Director of Elementary Education (3-5) | Special Education (K-5)
Dr. Teresa Powell, Director of Middle School & Curriculum Instruction
John Reid, Director of Pupil Services | Data Assessment
Abdallah Hawa, Director of Technology
Erika Zeigler, Director of Human Resources

Solicitor

James E. Ellison, Esquire

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the February 26, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An Executive Session will be held at 6:00 p.m. on Tuesday, March 26, 2013 for legal and personnel reasons.

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
March 27, 2013	~	Act 80 Day ~ Full Day Inservice	No School for Students
March 28 th – April 1 st	~	Spring Recess	No School for Students & Teachers
April 9, 2013	6:00 PM	All Committee Meetings	9/10 Center Auditorium
April 23, 2013	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT'S REPORT

Presentation by the Students of the Scott Middle School ~ *Dr. Denise Ray, Principal*

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Neil Campbell, School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending February 28, 2013.

Fund	Paid
General Fund – 10	\$ 3,588,856.83
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	216.05
Capital Projects Fund 34 / 2010 GOB	37,717.78
New Capital Reserve Fund 38	7,878.25
Food Service – 51	158,214.51
Trust Fund – 71	1,511.93
Student Activities Fund – 81	27,087.76
Agency Fund – 89	10,430.08
TOTAL	\$ 3,831,913.19

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending February 28, 2013.

C. **Budget Transfers**

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending February 28, 2013 in the amount of \$33,700.00.

D. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending February 28, 2013.

- E. Local Economic Revitalization Tax Assistance Law (LERTA)**
RECOMMENDED MOTION: That the Board of School Directors approves the proposal by the Board of Commissioners of Caln Township to enact the LERTA program previously submitted by Caln Township with the following amendments: (1) a clause prohibiting assessment appeals by the taxpayer for a 5-year period following the 10-year exemption schedule, (2) a clause requiring that all real estate taxes are current to be eligible for the program, and that properties where real estate taxes are not kept current during the exemption schedule be removed from the program, and (3) a clause that requires the CASD Board of Directors to renew CASD's participation in the program after the first three years.
- F. Partial Debt Service Refinancing**
RECOMMENDED MOTION: That the Board of School Directors proceeds with a bond refunding in the economic interest of the school district consisting of refunding certain outstanding debt of the School District and to issue debt in accordance with the local government unit debt act; authorizing the directors of the School District together with the solicitor, financial advisor, and bond counsel to do and to take certain action preparatory to and in furtherance of the issuance of such debt, and further authorize the reallocation of proceeds of the School District's Series of 2010 Bonds to such project, and rescinding prior inconsistent resolutions. (*Enclosure*)
- G. Human Resources**
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. ADMINISTRATION
 - 1) Howell-DeShullo, Karen, Director of Business Administration for the Coatesville Area School District. Letter Dated: 2/4/13. Reason: Personal. Effective: 2/4/13.
 - b. CATA
 - 1) Nichols, Pamela, 6th Grade Teacher for the South Brandywine Middle School. Letter Dated: 6/17/10. Reason: Termination. Effective: 6/15/10.
 - c. CATSS
 - 1) Shaw, Jennifer, 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Letter Dated: 3/11/13. Reason: Personal. Effective: 3/22/13.
 - 2) Welpel, Elena, Substitute 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Letter Dated: 3/14/13. Reason: Personal. Effective: 3/14/13.
 - d. EXTRA DUTY
 - 1) Rudolph, Bryan, Assistant Track Coach for the North Brandywine Middle School. Letter Dated: 2/11/13. Reason: Personal. Effective: 2/11/13.

- 2) Truesdale, Stephanie, 8th Grade Field Hockey Coach for the North Brandywine Middle School. Letter Dated: 2/1/13. Reason: Personal. Effective: 2/1/13.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Wismer, Tamara, Substitute 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Salary: \$9.50/hr. Effective: 3/27/13. SP4: Approved.

b. EXTRA DUTY

- 1) Auberzinsky, John, 7th Grade Track Coach for the North Brandywine Middle School. Posted: 3/5/13 (Rudolph). Salary: \$2,060.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 2) Sheridan, Jacqueline, 8th Grade Track Coach for the North Brandywine Middle School. Posted: 2/12/13 (Ritrovato). Salary: \$2,322.00. Effective: 2012 – 2013 School Year. SP4: Staff.

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

a. CATSS

- 1) Hicks, Richard, 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Posted: 1/10/13 (New). Salary: \$12.50/hr. Effective: 3/13/13. SP4: Approved.

b. OTHER

- 1) Giannini, Jeffrey, 6.5 Hour Part Time School Police Officer for the Coatesville Area School District. Posted: 1/31/13 (New). Salary: \$25.00/hr. Effective: 3/27/13. SP4: Approved.
- 2) Rhone, Brandon, 6.5 Hour Part Time School Police Officer for the Coatesville Area School District. Posted: 1/31/13 (New). Salary: \$25.00/hr. Effective: 3/27/13. SP4: Approved.

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATSS

- 1) Kennedy, Deborah, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 2/4/13. Reason: FMLA. Effective: 1/29/13 – 2/15/13.
- 2) Mobley, Karen, Secretary to the Director of Middle Schools and Curriculum for the Coatesville Area School District. Letter Dated: 2/20/13. Reason: FMLA. Effective: 2/28/13 – 3/22/13.
- 3) Myers, Priscilla, Attendance Secretary for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 2/6/13. Reason: FMLA. Effective: 1/20/13 – 2/11/13, Intermittent.

b. FEDERATION

- 1) Book, Albert, Custodian for the King's Highway Elementary School. Letter Dated: 12/5/12. Reason: Extended Medical Leave of Absence. Effective: 2/19/13 – 3/15/13.
- 2) Slokum, Victoria, 3.0 Hour General Utility Worker for the Rainbow Elementary School. Letter Dated: 2/19/13. Reason: Medical Leave of Absence. Effective: 2/27/13 – 3/13/13.

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Snyder, Diana, move from 6.5 Hour Special Education One-on-One Aide for the East Fallowfield Elementary School to 6.5 Hour Special Education One-on-One Aide for the Reeceville Elementary School. (Followed Student). Effective: 2/25/13.

6. Tenure

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Ursula Beren 3/9/13

3. EDUCATION COMMITTEE (*Diane Brownfield, Chair*)

None

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Refurbishment of South Brandywine Middle School Bids**

The South Brandywine Middle School bids were opened on March 5, 2013. The total of the apparent low bids is \$2,348,100 with recommended alternates. Enclosed are the recommendations from the architect. Following are the recommended motions:

RECOMMENDED MOTION: That the Board of School Directors approves Balton Construction, Inc. as the General Contractor for South Brandywine Middle School, in the amount of \$569,400 plus alternate A-1 (\$48,800). Bids were received as follows:

Balton Construction	\$569,400
SMJ, Inc	\$596,000
Centre Point Contracting, Inc.	\$618,000
E.R. Stuebner, Inc.	\$625,000
Perrotto Builders, Inc.	\$627,000
Sha-Nic, Inc.	\$654,540
TE Construction Services	\$700,796
Donald E. Reisinger, Inc.	\$760,000
L.J. Paolella Construction, Inc.	\$941,725
Bristol Industrial Corp.	No Bid

RECOMMENDED MOTION: That the Board of School Directors approves A.N. Lynch Co., Inc. as the Electrical Contractor for South Brandywine Middle School, in the amount of \$980,000 plus alternate E-1 (\$36,500). Bids were received as follows:

A.N. Lynch Co., Inc.	\$980,000
Philips Brothers Elec. Cont., Inc.	\$1,026,777
Pusey Electric	\$1,140,000
Greg A. Vietri, Inc.	\$1,142,000
Yates Electrical Services, Inc.	\$1,280,575
Pinnacle Electrical Construction	\$697,150 (withdrawn)
Brendan Stanton, Inc.	\$841,500 (withdrawn)
Electi-Tech, Inc.	\$898,000 (withdrawn)

RECOMMENDED MOTION: That the Board of School Directors approves Apex Plumbing & Heating, Inc. as the Plumbing Contractor for South Brandywine Middle School, in the amount of \$61,900 with no alternates. Bids were received as follows:

Apex Plumbing & Heating, Inc.	\$61,900
CMC, Inc.	\$69,700
Vision Mechanical	\$70,300
Dominic DiDonato Plumbing/Heating	\$80,000
TMI Commercial, Inc.	\$106,700
Frey Lutz Corp.	No Bid

RECOMMENDED MOTION: That the Board of School Directors approves Myco Mechanical, Inc. as the HVAC Contractor for South Brandywine Middle School, in the amount of \$651,500 with no alternates. Bids were received as follows:

Myco Mechanical, Inc.	\$651,500
Frey Lutz Corp.	\$653,600
GEM Mechanical, Inc.	\$700,000
CMC, Inc.	\$517,000 (withdrawn)
Goshen Mechanical, Inc.	No Bid
TMI Commercial, Inc.	No Bid

B. Equipment Disposal Auction

RECOMMENDED MOTION: That the Board of School Directors approves the disposal sale of old shop equipment, vehicles, misc. equipment by public auction. Sale to be held at South Brandywine Middle School on March 28, 2013.

C. Southeastern Purchasing Association

RECOMMENDED MOTION: That the Board of School Directors approves Coatesville Area School District, Food Service Department's participation in the Southeastern Purchasing Association (SEPA) disposables quote for the 2013-2014 school year.

5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Dr. Tonya Thames Taylor, Chair)

A. Review of Revised Policy #127 – Testing Calendar – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #127, Testing Calendar.

B. Review of Revised Policy #247 – Hazing – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #247, Hazing.

C. Review of Revised Policy #248 – Unlawful Harassment – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #248, Unlawful Harassment.

D. Review of Revised Policy #800 – Record Retention and Destruction – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #800, Record Retention and Destruction.

E. Review of Revised Policy #218 – Student Discipline – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #218, Student Discipline.

F. Review of Revised Policy #218.1 – Weapons & Dangerous Instruments – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #218.1, Weapons and Dangerous Instruments.

G. Review of Revised Policy #218.2 – Terroristic Threats/Acts – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #218.2, Terroristic Threats/Acts.

- H. Review of Revised Policy #348 – Unlawful Harassment (Administrative Employees) – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #348, Unlawful Harassment (Administrative Employees).
- I. Review of Revised Policy #448 – Unlawful Harassment (Professional Employees) – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #448, Unlawful Harassment (Professional Employees).
- J. Review of Revised Policy #548 – Unlawful Harassment (Classified Employees)– 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #548, Unlawful Harassment (Classified Employees).
- K. Middle School Uniform Dress Code**
RECOMMENDED MOTION: That the Board of School Directors recommends adopting a uniform dress code policy with black or tan bottoms & polo tops of red, black or white for the Middle Schools for the 2013-2014 school year.
- L. Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
13DH16	25 day expulsion and Student Discipline Committee Behavioral Contract
13DH17	11 day expulsion and Student Discipline Committee Behavioral Contract
13DH18	30 day expulsion
13DH19	Permanent expulsion
13DH20	180 day expulsion
13DH21	30 day expulsion
13DH22	30 day expulsion
13DH23	30 day expulsion
13DH24	Referred to an alternative educational setting
13DH25	15 day expulsion and Student Discipline Committee Behavioral Contract
13DH26	Permanent expulsion
13DH27	30 day expulsion
13DH28	30 day expulsion
13DH29	Referred to an alternative educational setting

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

*Copies of the minutes will be maintained in the Office of the Board Secretary.
Notice of this public meeting was advertised in the Daily Local News on January 13, 2013 and on the District Website.*